

**ADVISORY BOARD ON ACUPUNCTURE
MINUTES**

SEPTEMBER 10, 2003

The Advisory Board on Acupuncture met on September 10, 2003 at 9:00 a.m. at the Department of Health Professions, 6603 West Broad Street, Richmond, Virginia. Jody Forman, Chair, called the meeting to order. A quorum was declared.

MEMBERS PRESENT: Jody Forman, MSW, L.Ac., Chair
Betsy Brooks Carr
Marie M. Stephenson, L.Ac.
Robert K. Su, M.D.

MEMBERS ABSENT: Young Chin Yi, L.Ac.

STAFF PRESENT: William L. Harp, M.D., Executive Director
Ola Powers, Deputy Executive Director of Licensing
Elaine Yeatts, Senior Regulatory Analyst
Carmen Quinones, Acting Executive Secretary

GUESTS PRESENT: Ann Furniss, L.A.c.
Karen Talbert
Michael Johnson, D.C.

APPROVAL OF MINUTES OF MAY 7, 2003 MEETING

Dr. Su moved to approve the minutes of the Advisory Board on Acupuncture dated May 7, 2003. The motion was seconded and carried unanimously.

ADOPTION OF AGENDA

Dr. Su moved to adopt the agenda with the addition of item #5, Requirements for Attendance. The motion was seconded and carried unanimously.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

#1. Advisory Recommendation on Credentials Evaluation Services.

Ms. Yeatts informed the Advisory Board that their recommendation from the May 2003 meeting that the Board approve any credential evaluation service that is a member of the National Association of Credential Evaluation Services or is approved by the National Certification Commission for Acupuncture and Oriental Medicine was approved by the full Board on June 5, 2003.

#2. Non-Approved U.S. Acupuncture School (18 VAC 85-110-50& 60)

Ms. Yeatts and Ms. Powers presented information from the Accreditation Commission for Acupuncture and Oriental Medicine regarding accredited programs and candidacy status programs. After discussion, Ms. Carr moved to recommend amending the regulations to allow acceptance of candidacy status programs in acupuncture contingent upon further research on the number of candidacy status programs that become accredited. The motion was seconded, discussed and carried.

#3. NOIRA for the Establishment of Ethics.

Ms. Yeatts explained the Board's decision to create regulations for ethical standards. She requested the Advisory Board review the Code of Ethics provided by the National Certification Commission for Acupuncture and Oriental Medicine, determine items they felt were relevant to their profession and provide to the Board by the end of October. Ms. Stephenson agreed to gather information at the upcoming Acupuncture Society meeting and prepare a submission to the Board office.

#4. Review of Bylaws

A review of bylaws resulted in a few changes that will go for review to the full Board in October and brought back to the Advisory Board at their next meeting.

#5. Requirements for Attendance.

Ms. Forman expressed her concern regarding the attendance of Mr. Yi at the Advisory Board meetings. After some discussion, the Board decided to make a special effort to have each member contact Mr. Yi and relate to him the necessity to have him at the Advisory Board meetings.

ANNOUNCEMENTS

The next scheduled meeting date has not been decided, but is tentatively scheduled for February 2004.

ADJOURNMENT

With no further business to discuss, the meeting of the Advisory Board on Acupuncture was adjourned.

Jody Forman, MSW, L.Ac.
Chair

William L. Harp, M.D.
Executive Director

Ola Powers,
Deputy Executive Director, Licensing